

BOARD OF ZONING APPEALS APPLICATION VILLAGE OF RICHFIELD

4128 Hubertus Rd Hubertus, WI 53033 Village Hall -262.628.2260

PROPERTY INFORMATION				
Property Address:		Zoning:		
City/State: ZIP: Tax Key	/ Number:	Acreage:		
PROJECT INFORMATION				
Property Owner(s):		Phone #:		
Address (if different from property address):	ZIP:			
Email Address:				
Applicant (if different from property owner):		Phone #:		
Email Address:	Company:	I		
APPLICATION TYPE				
Please check the application type you are applying for:				
SIGNATURES				
The applicant and property owner(s) certify that: (1) all the information attached to or provided in support of said application, including sketches, data, and any other documents and material, are honest and true to the best of the applicant's and property owner(s)' knowledge; (2) the applicant and property owner(s) acknowledge and accept the responsibility for any and all fees charged or costs incurred by the Village of Richfield to carry out the processing and review of this application; (3) the applicant and property owner(s) further acknowledge and understand that they may be required to start an escrow account to which all processing and review costs will be charged; (4) the applicant and property owner(s) further acknowledge that in the event that the initial fee is not sufficient to cover all the costs associated with processing and reviewing the application, they will be required to provide the Village of Richfield an additional deposit; (5) the applicant and property owner(s) further acknowledge that and property owner(s) understand that this application and property owner(s) further acknowledge that and property owner(s) further acknowledge that and property owner(s) further acknowledge that the balance of any remaining fees shall be refunded within a reasonable amount of time after this application has been processed; (6) the applicant and property owner(s) understand that this application and all required forms and information must be completed and accurate, as determined by the Planning and Zoning Administrator for the Village of Richfield, before a meeting and/or public hearing (if required) can be scheduled.				
(1) Property Owner Signature:	Applicant Signature:			
Name & Title: Date:	Name & Title:			
(2) Property Owner Signature:				
Name & Title: Date:				

FOR VILLAGE STAFF USE ONLY					
Date Received:	Date Determined Complete:		Date Sent to Engineer:		
			5		
Board of Zoning Appeals Meeting	Date:	Date Paid:		Receipt #:	

APPLICATION CHECKLIST This is not an exhaustive list. Village Staff may request additional items as deemed necessary. Administrative Appeal Details about the review process can be found in §170-68 of Richfield's Village Code: https://ecode360.com/42033993 □ This application form filled out with appropriate signatures □ \$455 application fee Documentation of administrative decision □ Written appeal of decision Variance Details about the review process can be found in §170.70 of Richfield's Village Code: https://ecode360.com/42034014 . □ This application form filled out with appropriate signatures □ \$455 application fee □ Denial letter citing section of Village Code applicant is seeking a variance from □ Written narrative detailing reasons for variance *Please Note: A property owner bears the burden of proving "unnecessary hardship" for an area variance, by demonstrating that strict compliance with a zoning ordinance would unreasonably prevent the property owner from using the property owner's

property for a permitted purpose or would render conformity with the zoning ordinance unnecessarily burdensome or, for a use variance, by demonstrating that strict compliance with a zoning ordinance would leave the property owner with no reasonable use of the property in the absence of a variance. In all circumstances, a property owner bears the burden of proving that the unnecessary hardship is based on conditions unique to the property, rather than considerations personal to the property owner, and that the unnecessary hardship was not created by the property owner. *§62.23(7)(e)7.d Wis. Stats.*