

**EAST TROY
VILLAGE BOARD MINUTES
September 18, 2023
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Call Meeting to Order; Pledge of Allegiance

Clerk Alexander verified the meeting was posted according to law.

Roll Call:

Acting President Alexander called the meeting to order at 6:30 p.m.

Present: Acting President John Alexander, Trustees Jim Holm, Mary Nugent, Fortune Renucci, Jason Smalley, and Joe Wisnewski

Excused: President Matt Johnson

Others: Chief Swendrowski, Administrator Suhm, Clerk Alexander

Citizen Participation

Ed Hinsberger, 2944 Union Street, regarding the 2023 Cycling Classic Bike Race, discussed resident parking and communication with the Chamber of Commerce.

Gene Rozmarynowski, 2968 Main St., regarding the 2023 Cycling Classic Bike Race, discussed he had no problems with event and feels it was good for the community.

Marge Fornear, 1946 Center St, regarding the 2023 Cycling Classic Bike Race, stated she attended several information meetings and felt the event was carefully planned. She also worked the event and observed that it was busy, many people came to the event and had positive comments on the event and the Village, enjoyed the restaurants and with the ToAD organization working with the Chamber the event ran smoothly. She appreciated the opportunity to provide feedback and would like to see the opportunity to provide feedback for other events.

Jon Lenz, 3022 North St. and Sauced, regarding the 2023 Cycling Classic Bike Race, stated that restaurants were busy – it was the busiest day at Sauced. The event brings customers and tourists to town and when he left Sauced at 9 pm (an hour after the event closed) it was all cleaned up.

Consent Agenda

1. Approval Minutes – 8/21/2023, Special Meeting 9/11/23
2. Consider approval of Temporary Class B Liquor License for St. Peters Fall Festiva, Oct. 1, 2023, for fermented malt beverages and wine. Operators: Felix Puczykowski, Patrick Whiting
3. Consider approval of Vacation Carryover Request – Chief Swendrowski
4. Consider approval of Salvation Army Camp Sanitary Sewer Extension

Motion by Trustee Nugent, second by Trustee Smalley, to approve the consent agenda. Motion carried.

Miscellaneous Business

1. **Chamber of Commerce review of 2023 Cycling Classic event –**

Vanessa Lenz, Executive Director East Troy Area Chamber of Commerce, presented a recap of the 2023 Cycling Classic. She discussed that this was the tenth year of hosting the race in East Troy, it is a positive event for families, reviewed the organizations and businesses involved, stated East Troy is one of three locations to offer handcycling and the advertising that promoted East Troy through On Milwaukee, print ads, and

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billboards.

2. 2024 Budget Review Session, operating budget with FMP

Brian Roemer, Ehlers, presented the operational budget financial management plan workshop which included a review of the Village's trends, illustrated long-range levy forecast, provided assessment of financial strengths and challenges and a framework for the 2024 budget process and into the future. Administrator Suhm requested direction on several points including using abated debt, continued funding of the 4th of July fireworks and possible special meeting for the budget public hearing, presentation, and consideration.

Direction from the Board was to continue allocating funds for the fireworks, to plan for abated debt to work to stay below last year's tax rate, and to schedule a special meeting if needed.

3. Consider replacement of canopy nets at Mitchell Park

Motion by Trustee Nugent, second by Trustee Smalley, to approve \$7,995.00 for replacement canopy nets for the backstops at Mitchell Park. Motion carried.

4. Airport Fuel – August sales and consideration of approval of fuel purchase

Airport Manager Doug Gauger confirmed that both Jet A and 100 LL fuel will be needed. Motion by Trustee Smalley, second by Trustee Renucci, to authorize DPW Equitz to purchase fuel as needed up to \$50,000. Motion carried.

5. ARPA Funds

a. Consideration of security systems upgrades (cameras and fob entry systems)

Chief Swendrowski discussed security needs in the Village and the proposed system that will allow coordination of equipment and systems as well as allowing expansion of the system. This would include the equipment at the village hall and could potentially provide additional security at many other village locations such as the Wastewater Treatment Plant, airport, Square, skateboard and Playmore parks and the grandstand. The system will also feature a keycard entry that would allow for remote operation and would be more expandable and offer more capabilities than the current system. The airport will need poles be installed at the entrances for cameras and the poles are included and DPW will install. The quote includes support and a new server, which needed to be upgraded in 2025. Department heads would have access to the system, plus could provide access as needed to others.

Motion by Trustee Smalley, second by Trustee Renucci, to approve the expenditure for the security system upgrade using cameras and key entry system using ARPA funds. Motion carried.

b. Consideration of audiovisual upgrades in Conference Rooms B&C (from 7/17/23 meeting)

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Administrator Suhm recommending proceeding with installing AV upgrades in one meeting room to gauge the usage. She will be repurposing the Creston device in Meeting Room C as it has been found to be the most used - about six times since Labor Day alone. This has been driven by development meetings and other presentations. There would be work needed such as running electric service to the table and mounting the equipment to the wall. She will explore options to reduce costs on equipment and work with CTI on needs.

Motion by Trustee Smalley, second by Trustee Nugent, to approve audiovisual upgrades in Meeting Room C up to \$10,000 using ARPA funds. Motion carried.

c. Discussion and direction to staff regarding other uses of funds

Discussion of other possible uses of ARPA funds (that need to be spent by the end of 2024) included digitizing historical records for preservation and efficiency and possible need for additional funding for the lobby renovation.

Consensus of the Board was to move forward to explore the cost on records digitization and review the lobby renovation quote when received.

6. Consider approval of a two-lot certified survey map for property located at 3022 North Street (RXUP 00019); Jamie Rohrer, applicant (application 2023-21)

Motion by Trustee Smalley, second by Trustee Nugent, to approve certified survey map for property located at 3022 North Street, application 2023-21. Motion carried.

7. Consider approval of a conditional use for outdoor display/sales per Section 510-42(E) of the zoning code for property located at 2584 Main Street (RA 305700002); David August, owner; Dale Leasure, tenant (LTR Power Center) (application 2023-14)

a. Conditional Use

Motion by Trustee Smalley, second by Trustee Renucci, to approve the conditional use for outdoor display/sales at 2584 Main Street subject to the items stated in the draft Conditional Use Order dated September 7, 2023.

Motion carried.

8. Consider approval of applications for restaurant (Culver's Restaurant) located at 2557 North Street (RA446400002); East Troy Land LLC (Jay Campbell, agent, conditional use and CSM

a. Conditional Use (application 2023-16)

Administrator Suhm read the motion from the Plan Commission approving the site plan for clarification.

Motion by Trustee Smalley, second by Trustee Renucci, to approve the Conditional Use for Culver's Restaurant, application 2023-16. Motion carried.

b. One-lot certified survey map to merge two adjoining lots in same ownership located at 2557 North Street (RA446400002) (application 2023-20)

Motion by Trustee Smalley, second by Acting President Alexander, to approve the one-lot certified survey map located at 2557 North Street, application 2023-20. Motion carried.

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Ordinances & Resolutions

1. Resolution 2023-16 – Support County Effort to Pursue Library Legislation

Trustee Nugent stated that the Towns of East Troy and Troy have approved similar resolutions.

Motion by Trustee Smalley, second by Trustee Renucci, to approve Resolution 2023-16. Motion carried.

2. Resolution 2023-17 – Authorizing Administrator to submit DNR Recycling Grant Requests

Motion by Trustee Renucci, second by Trustee Smalley, to approve. Motion carried.

3. Ord. 2023-08 - Consider amendment to Ord. 458-24 Seasonal All-Night Parking Restrictions and Permits

The amendment adds single night parking, limits no more than two permits at an address. If there are two seasonal permits issued to an address, there will be no single night permits allowed. Those residents on the Square will continue to park on Union Street. The fee for the single night parking permit will be set at budget time. Trustee Renucci questioned the limit on permits and the discussion included that additional data will be needed on usage and need and this limit and the fee can be reviewed in the future. The police department will continue to monitor and work with residents in specific situations.

Motion by Trustee Smalley, second by Trustee Wisniewski, to approve Ordinance 2023-08. Motion carried.

4. Ord. 2023-07 Consider approval of a rezoning of the property located at 2010 Church Street (ROP 00008) from Highway Business (HB) to General Industrial (GI); McCrete LLC, applicant (Jeff McPherson, agent) (Application 2023-18)

Motion by Trustee Smalley, second by Trustee Renucci, to approve Ordinance 2023-07. Motion carried.

Reports

1. August Financial
2. Park & Rec Board Minutes – 7/10/2023
3. Library Board Minutes and Directors Report – 8/8/2023 – Trustee Nugent stated that there will be a fund raiser for the Friends of the Library for the next two weekends, and a correction in the minutes was made.
4. Airport Advisory Committee Minutes – 08/14/2023 – Airport Manager Doug Gauger stated that the turf runway ends will have the “ribbon” painted pink in October for breast cancer awareness, positive comments on the changes at the airport, and later in October the turf runway will be closed to add a thin layer of topsoil.
5. Highway 20 Update (no packet materials) – skipped as DPW Equitz was not in attendance.
6. DRAFT Plan Commission Minutes – 9/11/2023

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Closed session

Motion by Acting President Alexander, second by Trustee Smalley, to adjourn to closed session pursuant to Wis. Stats. 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting of other specified public business, whenever competitive or bargaining reasons require a closed session (broker representation agreement and TID 4 offer to purchase, industrial development) and Wis. Stats. 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; (1)(f) Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons where if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations; and (1)(e) for the purpose of conducting other specified public business, whenever competitive or bargaining reasons require a closed session (police department personnel matter). Motion carried on at roll call vote:

Acting President Alexander	Y
Trustee Holm	Y
Trustee Nugent	Y
Trustee Renucci	Y
Trustee Smalley	Y
Trustee Wisniewski	Y

Reconvene in Open Session

Possible action on closed session matters

Motion by Trustee Smalley, second by Trustee Nugent, to authorize President Johnson to sign off on offer to purchase from Manthei if parameters are agreeable. Motion carried.

Motion by Trustee Smalley, second by Trustee Nugent, to direct staff to work with legal to draft resignation agreement and authorize Village President Johnson to sign off on final agreement. Motion carried.

Adjourn

Motion by Trustee Smalley, second by Acting President Alexander, to adjourn. Motion carried at 8:49 pm.

Respectfully Submitted,
Lorri Alexander, Clerk

Note: Recordings of the meeting may be found on our YouTube Channel - Link:

<https://www.youtube.com/channel/UCGPfzVwLzE2Pqt4-g450Klg>