



**OFFICE USE ONLY:**

Date Received: \_\_\_\_\_ Permit #: \_\_\_\_\_  
 Parcel #: \_\_\_\_\_ Zoning District: \_\_\_\_\_  
 Conditional Use Permit granted on: \_\_\_\_\_

# MOBILE TOWER SITING PERMIT APPLICATION

**Application Fee: \$100**

<b>Proposed Project (Check Applicable Box):</b>	
New Mobile Service Support Structure	<input type="checkbox"/>
Class 1 Collocation	<input type="checkbox"/>

Mobile Tower Siting Regulations may be found in ARTICLE XXIV of the Town of Rome Zoning Ordinance. See, §§ 360-108 to 360-118 for specific requirements for new Mobile Service Support Structures/Facilities, Class 1 Collocations, and Class 2 Collocations.

Please note that new Mobile Service Support Structures/Facilities and Class 1 Collocations require a Conditional Use Permit.

<b>SECTION 1: PROPERTY OWNER(S) INFORMATION</b>	
<b>Name of Property Owner:</b>	
<b>Mailing Address (Street Address, City, State, Zip code):</b>	<b>Telephone Number:</b>

<b>SECTION 2: APPLICANT INFORMATION (if other than Owner)</b>	
<b>Applicant Type</b> (check, if applicable): ___ Architect ___ Engineer ___ Surveyor ___ Agent/Other _____	
<b>Company Name:</b>	<b>Contact Name:</b>
<b>Business Address (Street Address, City, State, Zip code):</b>	
<b>Telephone Number:</b>	<b>E-Mail:</b>

<b>SECTION 3: FACILITY OWNER INFORMATION &amp; STRUCTURE INFORMATION</b>	
<b>Facility Owner/Agent:</b>	<b>Telephone Number:</b>
<b>E-Mail:</b>	<b>Fax:</b>
<b>Mailing Address (Street Address, City, State, Zip code):</b>	
<b>Briefly describe all structures to be permitted:</b> _____ _____	
<b>FCC License Number:</b>	<b>FCC Registration Number:</b>

**SECTION 4: SITE PLAN & PROJECT SPECIFICS**

**Site Address of Proposed Mobile Service Facility or Collocation** *(Street Address, City, State, Zip code):*

**Tax Parcel Number(s)** *(List all Parcel No.(s) for proposed location):*

**Current Zoning:**

**Current Land Use:**

**Size of Structure(s)** *(Width x Length x Peak Height):*

#1 \_\_\_\_\_ ft x \_\_\_\_\_ ft x \_\_\_\_\_ ft #2 (if applicable) \_\_\_\_\_ ft x \_\_\_\_\_ ft x \_\_\_\_\_ ft

**Setback Distances Summary:** \_\_\_\_\_ ft & \_\_\_\_\_ ft to side lot lines \_\_\_\_\_ ft rear lot line  
\_\_\_\_\_ ft to R.O.W. of road \_\_\_\_\_ ft to nav. water *(if applicable)*

**Is the proposed project located in a floodplain, wetland, or within shoreland area?**  Yes  No

If yes, please explain: \_\_\_\_\_

Notes:

- “Shoreland” means lands within the following distances from the Ordinary High Water Mark of navigable waters: 1,000 feet from a lake, pond or flowage; and 300 feet from a river or stream or to the landward side of the floodplain, whichever is greater.
- Locations of floodplain, wetland and shoreland areas may be viewed on the Adams County GIS Mapping Application. Locations of wetlands and wetland indicators may be viewed on the Wisconsin Department of Natural Resources Surface Water Data Viewer.
- Projects within shoreland, wetland and floodplain areas shall comply with the Adams County Shoreland, Wetland and Habitat Protection Ordinance and may require permit(s) from Adams County.

**SIGNATURE AND CERTIFICATE**

I, the undersigned, hereby make application for a Mobile Tower Siting and certify that all the information and attachments herein are complete, true and correct to the best of my knowledge and I acknowledge that this information will be relied upon for the issuance of this permit. I further agree to submit additional information as may be required by the Town of Rome. The below-signed agrees that all work shall be done in accordance with the requirements of the Town of Rome Zoning Ordinance, along with all other applicable town ordinances and the applicable laws and regulations of Adams County and the State of Wisconsin. By signing this application, I am granting permission to the Town of Rome, its staff or agents to enter my property for the purpose of inspection to assure the project’s compliance with the laws relative to the issuance of this permit *(including construction, operation and/or maintenance)*.

\_\_\_\_\_  
Signature *(Owner or Owner’s Agent)*

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant Signature *(if other than Owner/Agent)*

\_\_\_\_\_  
Date

**ADDITIONAL APPLICATION SUBMITTAL REQUIREMENTS DESCRIBED ON NEXT PAGE**

## ADDITIONAL APPLICATION SUBMITTAL REQUIREMENTS

- 1) Site Plan: Two (2) copies of a site plan drawn to-scale (not greater than 1 in. = 200 ft.) showing the location of the proposed or affected support structure and the following:
  - a. The location of each proposed or affected support structure, parking area(s) driveway, and other improvements on the lot with the distance from each lot line indicated;
  - b. The location of the proposed mobile service facility;
  - c. The location of the minimum setback lines;
  - d. The location of all nonparticipating dwelling units and the distance from each proposed or affected support structure indicated;
  - e. The location of existing public and private roads and highways adjacent to the lot.
- 2) A construction plan which describes the proposed mobile service support structure and the equipment and network components, including antennas, transmitters, receivers, base stations, power supplies, cabling and related equipment to be placed on or around the new mobile service support structure or to be associated with the proposed modifications.
- 3) (*New mobile service support structure applications only*) An explanation as to why the applicant chose the proposed location and why the applicant did not choose collocation including a sworn statement from an individual who has responsibility over the placement of the mobile service support structure attesting that collocation within the applicant's search ring would not result in the same mobile service functionality, coverage, and capacity; is technically infeasible; or is economically burdensome to the mobile service provider.

\* The Town of Rome reserves the right to request additional information from the applicant in order to process the application in accord with Town ordinances. The Applicant is subject to compliance with all applicable Town of Rome ordinances.