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# PRELIMINARY PLAT REVIEW APPLICATION

**Application Plat Review Fee:** 1-10 Lots = \$500; 31-50 Lots = \$750; 51+ Lots = \$1,000

One complete set of large (D Size) plans and one complete set of 11”x17” size plans are required for the initial staff preliminary plat review. After staff review and approval, a request will be made for an additional 21- 11”x17” copies. This completed application, plat review fee and drawing(s) that meet all ordinance requirements are required for the project to be added to the Planning Commission Agenda.

<b>Proposed Subdivision Name or Property Name:</b> <i>(Note: proposed name shall not duplicate the name of any plat previously recorded in Adams County)</i>
<b>Is the property to be subdivided within an existing subdivision?</b> _____ If yes, what is the existing subdivision name? _____
<b>Location and legal description of the property</b> <i>(by Government Lot, Section, Township, Range and County):</i>
<b>Total acreage of property</b> <i>(in acres):</i>

<b>Applicant’s Name:</b>	<b>Applicant’s Phone Number:</b>
<b>Applicant’s Address</b> <i>(Street Address, City, State, Zip code):</i>	
<b>Owner’s Name:</b>	<b>Owner’s Phone Number:</b>
<b>Owner’s Address</b> <i>(Street Address, City, State, Zip code):</i>	
<b>Applicant is</b> <i>(check one):</i> Owner <input type="checkbox"/> Agent <input type="checkbox"/> Other <input type="checkbox"/> _____ <i>(If applicant is not the owner, provide a letter of authorization from Owner)</i>	
<b>Subdivision Designer/Technician:</b>	<b>Designer/Technician Phone Number:</b>
<b>Designer/Technician Address</b> <i>(Street Address, City, State, Zip code):</i>	
<b>Surveyor</b> <i>(Check if same as above <input type="checkbox"/> ):</i> _____	<b>Surveyor’s Phone Number:</b>
<b>Surveyor’s Address</b> <i>(Street Address, City, State, Zip code):</i>	

The present Owner acquired legal title to the subject property on (Date): \_\_\_\_\_

Grantor was: \_\_\_\_\_

Grantee is: \_\_\_\_\_

Land records reference is (Recorded Document No.): \_\_\_\_\_

Size of tract in acres or of existing lots, if any, in square feet: \_\_\_\_\_

**Lot/Outlot Information:**

Number of lots proposed in the subdivision: \_\_\_\_\_

Number of outlots proposed in the subdivision: \_\_\_\_\_

Area of lots proposed (minimum, average and maximum): \_\_\_\_\_

Provide an overview of any existing legal rights-of-way or easements affecting the property (If none, write NONE): \_\_\_\_\_

List existing covenants on the property (If none, write NONE): \_\_\_\_\_

**Proposed Sanitary Facilities:**

**Water** (check all that apply):  Private Well  Municipal Water  Private Distribution System.

Other: \_\_\_\_\_

**Sewage Disposal:** (check all that apply):  Municipal Sewer  Septic Field (Conventional)  Holding Tank.

Shallow Mound  Mound System  In Ground Low Pressure System.  Other: \_\_\_\_\_

Any other proposals, such as parcels of land intended to be dedicated, conveyed or reserved for public use, and the conditions proposed for such disposal and use: \_\_\_\_\_

**CERTIFICATE**

I, the undersigned Applicant, hereby submit this information as required for a Town of Rome Preliminary Plat Review and certify that all the information and attachments herein are complete, true and correct to the best of my knowledge. I further agree to submit additional information as may be required by the Town of Rome.

\_\_\_\_\_  
Signature (Applicant)

\_\_\_\_\_  
Date