



**PLANNING & ZONING COMMISSION MEETING
HELD JOINTLY WITH THE TOWN BOARD**

October 3, 2022, 6:30 PM

820 E Main Street

Eagle WI 53119

Approved Minutes

1. Call to Order, Pledge of Allegiance

Chairman Malek called the meeting to order at 6:30pm. The pledge of allegiance was recited.

2. Town Board Roll Call

Supervisor Rozinski, Supervisor Schneider, and Chairman Malek were present. Supervisor West and Supervisor Mommaerts were excused. Also Present was Town Planner Tim Schwecke and Clerk Mercia Christian

3. Planning & Zoning Commission

Commissioner Kinosian, Commissioner Lewis, Commissioner Reddemann, and Commissioner Blanchard were present.

4. Minutes – Consideration/approval of September 6, 2022 meeting minutes

5. Minutes – Reconsideration of July 5, 2022 meeting minutes

A. Planning & Zoning Commission

Motion by Commissioner Lewis, seconded by Commissioner Reddemann , to approve the July 5th 2022 meeting minutes and postpone the September 6, 2022 minutes until the next meeting. All in favor, motion carries.

B. Town Board

Motion by Supervisor Schneider, seconded by Supervisor Rozinski, to approve the recommendation by Planning and Zoning to approve the July 5th, 2022 meeting minutes and postpone the September 6, 2022 minutes. All in favor, motion carries.

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6. Public Comment - Please be advised per Section 19.84(2) Wis. Stats., information will be received from the public on only items listed on the agenda. This public comment session shall last no longer than 15 minutes and individual presentations are limited to three minutes per speaker, with extension per the Chief presiding officer's discretion. There may be limited discussion on the information received, however, no action will be taken under public comments.

Clerk Christian read email from Peter Jensen, W345S10489 County Road E, relating to agenda Item 8. Jensen compliments Planner and Applicant as they have come a long way since the process started but takes exception to Item 1 of the Terms and Conditions of Approval. It should not take a year to have the dumpsters on site enclosed.

7. Site plan/plan of operation for the existing building located at W355S9085 Godfrey Lane (EGLT1818999026); Eagle Dental, applicant (Mark V Hertzfeldt, architect) (application 2022-22) Additional details online: <https://s.zoninghub.com/PGLJP8APSD>

A. Recommendation by Planning & Zoning Commission to Town Board

Motion by Commissioner Lewis to approve the building alterations as described in the petitioner's application subject to the following conditions: The applicant must apply for a building permit and commence with the work within twelve months of this date and continue in good faith to completion. The property owner shall submit a landscaping plan to the Town for review and consideration if any landscaping is removed or changed. The applicant will return to the commission for the approval of signs. The motion was seconded by Commissioner Blanchard. All in favor. Motion carries.

B. Town Board Action

Motion by Supervisor Schneider, seconded by Supervisor Rozinski to approve the recommendation by the Plan Commission, All in favor. Motion carries.

8. Site plan/plan of operation for Woody's Corner Pub & Grill located at W343S10206 CTH E (EGLT1828983); Woody's Corner Pub & Grill LLC, applicant (application 2022-19) Additional details online: <https://s.zoninghub.com/YOXTT3SMUH>

A. Recommendation by Planning & Zoning Commission to Town Board

Motion by Commissioner Lewis to recommend to the Town Board the approval of the decision letter amended as follows: Rephrase the sentence of the previous site plan first paragraph changing in the terms and conditions in Number 1 from 12 months to 10 months. Number 4, adding that other outdoor lights will be LED, shielded and pointing down. Number 6, music be limited to before 9pm Monday through Thursday and 10pm Friday and Saturday. The hours of for corn hole, volleyball, and horseshoes will be 9am to dusk for all three. The motion was seconded by Commissioner Reddemann. All in favor. Motion carries.

B. Town Board action

Motion by Supervisor Rozinski, seconded by Supervisor Schneider, to approve the recommendation of the Planning Commission. All in favor, Motion carries.

9. Review of Zoning Code Advisory Committee's recommended code revisions

A. Potential action by Planning & Zoning Commission to set a public hearing date for the proposed ordinance as may be revised

Discussion took place on certain animal permits and use of soft-sided buildings. The board determined that further review should take place prior to scheduling a public hearing. Planner Schwecke will present a clean version based on the consensus that was made to this point at the next meeting.

10. Miscellaneous updates (if any)

- Waukesha County updates *No report.*
- Mukwonago River Initiative (MRI) *No report.*

11. Next meeting –November 1st, 2022

12. Adjournment by Plan Commission

Motion to adjourn by Commissioner Kinosian, seconded by Commissioner Reddemann at 8:28pm

Town Board Only

Chairman Malek called to order at 8:28pm

13. Authorization for Kettle Moraine Fire Department to use Town credit card on a temporary basis

Motion by Supervisor Schneider, seconded by Supervisor Rozinski, to approve the use of a Town of Eagle credit card by the Kettle Moraine Fire District with a \$5000 credit limit for a period not to exceed 18 months. Town to issue invoice with Terms of Net 10 days, with an interest rate of 7.99% APR if payment is not received. All in favor, motion carries.

14. Updates and potential action on pending zoning code complaints/violations

A. MC Builders LLC located off of Amber Court (EGLT1817030)

Planner Schwecke did a status update and will follow up.

15. Adjournment by Town Board

Motion to adjourn at 8:45pm was made by Supervisor Schneider, seconded by Supervisor Rozinski. All in favor, motion carries.

Respectfully Submitted,

Mercia Christian

Town Clerk