



Holding Tank Agreement Application Town of Mukwonago

Version: December 28, 2022

Town of Mukwonago
W320 S8315 Beulah Road
Mukwonago, WI 53149

Overview: The Town of Mukwonago may allow a property owner to install a holding tank for an existing building when Waukesha County Division of Environmental Health determines a traditional septic cannot be installed because of unsuitable soils or other similar limitation.

Governing regulations: The procedures and standards governing holding tanks are found in [Chapter 74](#) of the Town's municipal code.

1. **Applicant and agent information** Include the names of the agent, if any, that helped prepare this application including the supplemental information. Examples include surveyors, engineers, landscape architects, architects, planners, and attorneys.

| | <u>Applicant</u> | <u>Agent (if any)</u> |
|--------------------------|------------------|-----------------------|
| Name | _____ | _____ |
| Street address | _____ | _____ |
| City, state, zip code | _____ | _____ |
| Daytime telephone | _____ | _____ |
| Email address (required) | _____ | _____ |

2. **Subject property information**

Physical address _____

Tax key number(s) MUKT-_____ MUKT-_____ MUKT-_____ MUKT-_____

Note: The tax key number can be found on the tax bill for the property or it may be obtained from the Town Clerk.

3. **Proposed installation date, if known:** _____

4. **Waukesha County Verification** Attach written documentation from Waukesha County verifying that a septic system cannot be installed on the subject property because of unsuitable soils or other similar limitation.

5. **Site map** Attach a site map showing the proposed location of the holding tank in relation to existing site improvements. Include dimension lines/distances to property boundary lines.

6. **Other information.** You may provide any other information you feel is relevant to the review of your application.

7. **Applicant certification**

- I certify that all of the information in this application, along with any attachments, are true and correct to the best of my knowledge and belief.
- I understand that I may be charged additional fees (above and beyond the initial application fee) consistent with sections 2-2 and 2-3 of the Town of Mukwonago municipal code.

- I understand that submission of this application authorizes town officials, employees, and other designated agents to enter the property to conduct whatever site investigations are necessary to review this application. This does not authorize any such individual to enter any building on the subject property, unless such inspection is specifically related to the review of this application and the property owner gives his or her permission to do so.
- I understand that this application and any written materials relating to this application will become a permanent public record and that by submitting this application I acknowledge that I have no right to confidentiality. Any person has the right to obtain copies of such written materials or view it online.
- I understand that the Town Planner will review this application to determine if it contains all of the required information. If he or she determines that the application is incomplete, it will not be scheduled for review until it is deemed to be complete.

Property Owner Signature(s):

Date:
