

RESIDENTIAL OCCUPANCY - NEW CONSTRUCTION CHECKLIST

Complete These Forms

- Occupancy Permit Application, Residential – New Construction

Present These Documents

- None

Pay These Fees (due prior to processing)

- \$5.00

Next Steps

The home cannot be occupied until the attached Residential Occupancy Permit Application is completed and returned with \$5.00 to the City of Fenton and an Occupancy Permit is issued by the City of Fenton.

Trash and Recycle receptacles will be delivered upon receipt of this occupancy permit application.

OCCUPANCY PERMIT APPLICATION
RESIDENTIAL – NEW CONSTRUCTION

CITY OF FENTON

625 New Smizer Mill Road; Fenton, MO 63026-3597
636-349-8110

Office Use Only: Fee: \$5.00

Date Paid: _____ Rec'd By: _____

Please type or print

Date of Application: _____

Proposed Resident: _____
(Full Names with Middle Initials)

Proposed Address: _____ Phone No.: _____

Owner of Building _____ Address: _____ Phone No. _____
(If other than Resident)

Builder: _____ Address: _____ Phone No. _____

Subdivision: _____ Lot No. _____

Number of Occupants _____ Number of Vehicles _____ Req'd Parking Spaces by Ord. 2

Number of Floors _____ TOTAL SQUARE FEET _____ Intended Use of Premises: Residential

NOTE: Before the above described premises are occupied, and before any Occupancy Permits are issued, it is required that all appropriate inspections of such premises be conducted by appropriate governmental agents and agencies and said premises to be in compliance with all ordinances of the City of Fenton and all statutes of the State of Missouri.

Applicant has been notified that they must contact appropriate office for all necessary inspections.

I hereby certify that the above information is correct:

Signature of Owner

Signature of Authorized Agent

Office Use Only:

ZONING APPROVAL

This is to certify that the above is approved for zoning: Zoning Classification: _____

Community Development Director Date

Permit _____ subject to corrections as noted: Add'l Inspection: _____

Remarks: _____

Remarks: _____

Remarks: _____

Remarks: _____