

**EAST TROY
VILLAGE BOARD MINUTES
April 5, 2021
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Call Meeting to Order, Pledge of Allegiance

Clerk Alexander verified the meeting was posted according to law.

Roll Call:

Clerk Alexander called the meeting to order at 6:30 p.m.

Present: Trustees John Alexander, Alexander Alger, Mary Nugent, Matt Johnson and Forty Renucci

Excused: President Scott Seager

Others: Chief Swendrowski, DPW Director Equitz, Administrator Suhm, Attorney Pruitt, Clerk Alexander

All Attendees were Remote Via Zoom

Clerk Alexander requested a motion to appoint a chairperson. Motion by Trustee Alexander, second by Trustee Nugent, to appoint Trustee Johnson chairperson. Motion carried.

Citizen Participation

Val Aide, 3051 South St., expressed her concerns with the high fire alert and the cattails in the impoundment area. She requested a timeline be available for the impoundment improvements once the permit for the dam is issued. She also stated her appreciation of the dog park.

Ken Walbrandt, 2996 Chafin Ave., commented on the rezone application for 2019 Beulah Ave. He feels this area should be zoned single-family and does not feel there is a housing shortage. He questioned the ability for the owner to impose stipulations on the development once a sale of the property is made. Stated only the Plan Commission and Village Board can protect the neighborhood and the neighbors expressed their concerns last fall.

Consent Agenda

1. Approval Minutes – 1/21/21 Tri-Troy Joint Meeting, 3/15/2021
2. Consider approval of 20 dates for Temporary Class B Beer and 2 dates for Temporary Class B Beer/Wine licenses to the East Troy Railroad Museum, 1992 Church St.
3. Consideration of farm lease for property within TID 4, owned by the Village of East Troy and located on Highway 120
4. Consider approval of lease assignment for Hangar G-2 to Sharon Taber
5. Consideration of Sidewalk Dining Permit for East Troy House, 2093 Division St.
6. Consider approval of renewal of Tobacco License for Dolgencorp, LLC (Dollar General) for the period of 7/1/2021 to 6/30/2022 (no packet materials)

Trustee Johnson requested #6 be pulled for discussion.

Motion by Trustee Alexander, second by Trustee Renucci, to approve the consent agenda items 1-5. Motion carried.

Trustee Johnson questioned Chief Swendrowski about outstanding property maintenance issues at this location. Chief Swendrowski responded that there has been some lag time for their vendor to collect the cardboard and there are times when the collection cages have been left outside the building. Direction was for Code Compliance to contact their corporate personnel regarding this issue and request their plan to address this in writing.

Motion by Trustee Renucci, second by Trustee Alexander, to table this item until the next meeting. Motion carried.

Miscellaneous Business

1. Update on DNR dam removal permit

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DPW Equitz is expecting a response from the WI DNR the week of April 12. r

- 2. Consider approval to raze an existing building in the Downtown Design Overlay District located at 2088 Church Street (ROP 00111); Kinove LLC, applicant (application 2020-26), tabled from the 3/15/2021 meeting**

Trustee Johnson reviewed the proposed conditions of the approval of the raze application and confirmed that the Village had received no information from either the property owner or the East Troy Area Historical Society (ETAHS). He confirmed that the conditions in motion from the Plan Commission are recommendations and not all need to be included.

Discussion included confirmation that should the Board approve the application the property owner can still work towards saving the building; concerns on the condition and the building's ability to sustain the upcoming road work; anticipated receipt of a schedule of the road work within a week or so; that the property owners should coordinate with DPW Equitz on the timing of the road work.

Attorney Pruitt suggested adding if the building is not razed before the road work the building must be made safe and the Village is allowed to engage a structural engineer to evaluate the building's stability and ability to withstand the road work.

Discussion included the procedure and timeline to engage a structural engineer to be sure one would be engaged when and if needed and the timeframe the property owners would need to complete the razing.

Motion by Trustee Johnson, second by Trustee Renucci, to allow Justin Rohrer to speak on this topic. Motion carried.

Mr. Rohrer stated that until they can apply for the raze permit, they cannot be scheduled for demolition and they are limited by the schedules of their contractors. He feels that the Village should be financially responsible for any safety measures needed to ensure the exterior of the building during the road work if they cannot complete the razing prior to the road work because they had filed the application in December 2020 with a proposed six-month timeline. They have been able to take some steps in preparation, but they need to proceed with securing the proper permits and have the work scheduled with the contractors. The actual demolition is expected to take a couple of weeks, although weather would be a factor. Rick Strieter stated that they are working with the state for permits and the contractors would be working to salvage and recycle as much as possible. He felt a timeline could be available within a week once the application is approved and they contact the Building Inspector for the raze permit.

Motion by Trustee Alexander, second by Trustee Nugent, to approve the demolition request by the property owners subject to the conditions #1-4 in the motion by President Seager on March 8 (1. Prior to demolition, the petitioner must obtain all necessary approvals including a demolition permit from the Village's building inspector; 2. Within 45 days of commencement of the work, the site must be restored to an acceptable condition as determined by the Village's building inspector; 3. The property owner must provide proof of insurance in a form and amount acceptable to the Village Attorney; such policy must name the Village of East Troy as an additional insured; 4. The property owner must provide 48-hour notice to the Village and surrounding neighboring business owners prior to the start of demolition) with the addition that the property owner coordinate with DPW Equitz such that if the Village may engage a structural engineer to evaluate the building prior to the road construction and making the building safe if it is not razed by the time the road construction begins. Motion carried.

- 3. Consideration of Agreement with the Bureau of Aeronautics to designate the Secretary of Transportation as the agent to receive second round of CARES act funds for the East Troy Municipal Airport**

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DPW Equitz reviewed prior stimulus funds that have been granted to the airport and that this is the second round of stimulus funds. The airport is eligible for \$13,000 for operations and maintenance at the airport.

Motion by Trustee Nugent, second by Trustee Renucci, to approve the agreement with the Bureau of Aeronautics. Motion carried.

4. Consideration of awarding bid for the Booster Station Pump Upgrade

DPW Equitz reviewed the upgrade for the booster station in the high-pressure zone south of the Village and that these upgrades make improvements to the fire pump making it more efficient and more reliable. This project was budgeted for at \$60,000, with engineering at \$19,100. The low bidder for the project was Lee Mechanical, Kenosha for \$41,847 and their references have been good.

Motion by Trustee Renucci, second by Trustee Alexander, to approve awarding the bid for the booster pump station project to Lee Mechanical for \$41,847. Motion carried.

Ordinances & Resolutions

1. Resolution 2021-06 – Resolution related to face covering requirements on Village Premises and/or for Village Staff

Administrator Suhm explained the expiration of the mask mandate due to the Supreme Court decision and the impact for Village facilities and staff, which have been following the mandates issued by the Governor. She stated that a number of staff have been vaccinated. She explained if the Board would like to mandate masks in village buildings and/or for staff it should be done by resolution and should include language that the Court would adhere to the Supreme Court requirements and that library policy would be made by the Library Board.

Discussion included the pace of vaccinations, respecting homeowner and business owner requests to maintain face coverings, continuing to offer PPE to staff as needed or desired, maintaining other measures such as counter barriers, and continuing social distancing in Village Buildings until June 8 with reconsideration at the June 7 Village Board meeting.

Motion by Trustee Alexander, second by Trustee Nugent, to eliminate the mask requirement in village buildings effective April 7, 2021, however, continue to require staff to wear masks upon the request of property owners/business owners when entering their property, that social distancing is continued in Village buildings until June 8, 2021, and that there is continued encouragement that non-vaccinated individuals wear masks. Motion carried.

Reports

1. Library Board Minutes – 02/09/2021
2. Booth Lake Memorial Park Minutes – 01/20/2021
3. Booth Lake Memorial Park Minutes – 02/17/2021
4. ETAESD Minutes – 02/16/2021
5. Municipal Court Reports August 2020-February 2021
6. DPW Director's Report – First Quarter 2021 – DPW Equitz stated that the Public Informational Meeting is scheduled for April 25, 2021 at the Village Hall, from 6-8 pm.
7. Administrator's Report – First Quarter 2021

Adjourn

Motion by Trustee Alexander, second by Trustee Johnson, to adjourn. Motion carried at 7:38 pm.

Respectfully Submitted,
Lorri Alexander, Clerk