



Wireless Telecommunication Mobile Service Facilities  
Town of Mukwonago

Version: December 28, 2020

Town of Mukwonago  
W320 S8315 Beulah Road  
Mukwonago, WI 53149

**Overview:** This application is for new wireless telecommunication facilities and collocations.

**Governing regulations:** The procedures and standards governing the review of this application are found in Article 5 of the Town's zoning code (Chapter 36).

**General instructions:** Application materials should be submitted to the Town Clerk at the mailing address shown above or online at <https://townofmukwonago.zoninghub.com/tools/OnlineApplication.aspx>. If you have any questions, do not hesitate to contact the Town Planner at (920) 728-2814 or via email at [tim.schwecke@civitekconsulting.com](mailto:tim.schwecke@civitekconsulting.com).

- 1. **Applicant and agent information** Include the names of the agent, if any, that helped prepare this application including the supplemental information. Examples include surveyors, engineers, landscape architects, architects, planners, and attorneys.

	<u>Applicant</u>	<u>Agent (if any)</u>
Name	_____	_____
Street address	_____	_____
City, state, zip code	_____	_____
Daytime telephone	_____	_____
Email address	_____	_____

2. **Type of application (select one)**

- Class 1 collocation (i.e., not a substantial modification) Complete Part A, B, and E
- Class 2 collocation (i.e., a substantial modification, defined below) Complete Part A, C, and E
- New tower Complete Part A, D, and E

**Definition for "Substantial Modification"**

- (a) For structures with an overall height of 200 feet or less, increases the overall height of the structure by more than 20 feet, except as provided below.
- (b) For structures with an overall height of more than 200 feet, increases the overall height of the structure by 10 percent or more, except as provided below.
- (c) Measured at the level of the appurtenance added to the structure as a result of the modification, increases the width of the support structure by 20 feet or more, unless a larger area is necessary for collocation, except as provided below.
- (d) Increases the square footage of an existing equipment compound to a total area of more than 2,500 square feet.

An activity is not a substantial modification under subs. (a) and (b) above, if a greater height is necessary to avoid interference with an existing antenna. Furthermore, an activity is not a substantial modification under sub. (c) above, if a greater protrusion is necessary to shelter the antenna from inclement weather or to connect the antenna to the existing structure by cable.

**Part A. Location**

3. **Subject property information**

Physical address \_\_\_\_\_

Tax key number(s) MUKT- MUKT- MUKT- MUKT-

Note: The tax key number can be found on the tax bill for the property or it may be obtained from the Town Clerk.

Is the subject property currently in violation of the Town's zoning code?

- No
- Yes

If yes, please explain.

Comment: Pursuant to Section 36-136 of the Town's zoning code, the Town may not issue a permit or other approval that would benefit a parcel of land that is in violation of the zoning code, except to correct the violation or as may be required by state law.

Are there any unpaid taxes, assessments, or other required payment that are specifically related to the subject property?

- No
- Yes

If yes, please explain.

Comment: Pursuant to Section 36-137 of the Town's zoning code, the Town may not issue a permit or other approval that would benefit a parcel of land where taxes, assessments, or other required payments are delinquent and due.

Are there any buildings on the subject property?

- No
- Yes

Has the Town approved a variance or special exception for the subject property?

- No
- Yes

If yes, provide the year of issuance and a short description for each one.

**4. Zoning information.** The subject property is located in the following zoning district(s). (check all that apply)

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> C-1 Conservancy     | <input type="checkbox"/> R-1 Residential    | <input type="checkbox"/> EC Environmental corridor (overlay) |
| <input type="checkbox"/> A-1 Agricultural    | <input type="checkbox"/> R-2 Residential    | <input type="checkbox"/> HS Hydric soils (overlay)           |
| <input type="checkbox"/> RH Rural home       | <input type="checkbox"/> B-2 Local business |  |
| <input type="checkbox"/> SE Suburban estates | <input type="checkbox"/> P-1 Public         |  |

Is any portion of the subject property located within Waukesha County's shoreland zoning jurisdiction (generally defined as being within 300 feet of a stream or 1,000 feet of a lake)?

- No
- Yes

**Part B. Class 1 Collocation**

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**5. Description of work.** Describe the work to be done as part of the collocation, including expansion of the tower and/or expansion of compound area.

6. **Construction plan.** Include construction plans that describe the proposed modifications to the support structure and the equipment and network components, including antennas, transmitters, receivers, base stations, power supplies, cabling, and related equipment associated with the proposed modifications.

**Part C. Class 2 Collocation**

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7. **Description of work.** Describe the work to be done as part of the collocation, including expansion of the tower and/or expansion of compound area.

**Part D. New Tower**

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8. **Description of work.** Describe the proposed project.

9. **Construction plan.** Include construction plans.

10. **Collocation affidavit.** An explanation as to why the applicant chose the proposed location and why the applicant did not choose collocation, including a sworn statement from an individual who has responsibility over the placement of the mobile service support structure attesting that collocation within the applicant's search ring would not result in the same mobile service functionality, coverage, and capacity; is technically infeasible; or is economically burdensome to the mobile service provider.

**Part E.**

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**11. Attachments.** List any attachments included with your application.

**12. Other information.** You may provide any other information you feel is relevant to the review of your application.

**13. Applicant certification**

- I certify that all of the information in this application, along with any attachments, are true and correct to the best of my knowledge and belief.
- I understand that I may be charged additional fees (above and beyond the initial application fee) consistent with sections 2-2 and 2-3 of the Town of Mukwonago municipal code.
- I understand that submission of this application authorizes town officials, Plan Commission members, Town Board members, employees, and other designated agents to enter the property to conduct whatever site investigations are necessary to review this application. This does not authorize any such individual to enter any building on the subject property, unless such inspection is specifically related to the review of this application and the property owner gives his or her permission to do so.
- I understand that this application and any written materials relating to this application will become a permanent public record and that by submitting this application I acknowledge that I have no right to confidentiality. Any person has the right to obtain copies of such written materials or view it online.
- I understand that the zoning administrator will review this application to determine if it contains all of the required information. If he or she determines that the application is incomplete, it will not be scheduled for review until it is deemed to be complete.

Property Owner Signature(s):

Date: