



Prior Review of Land Transfer  
Town of Mukwonago

Version: September 3, 2019

Town of Mukwonago  
W320 S8315 Beulah Road  
Mukwonago, WI 53149

**Overview:** The Town of Mukwonago has a procedure to ensure that a transfer of land between adjoining property owners complies with Section 34-59 of the municipal code. If the land transfer is approved, this form should be submitted to the Waukesha County register of deeds along with the documents transferring the land.

**1. Applicant information**

	<u>Property Owner 1</u>	<u>Property Owner 2</u>
Name	_____	_____
Street address	_____	_____
City, state, zip code	_____	_____
Daytime telephone	_____	_____
E-mail address	_____	_____

**2. Agent contact information.** Include the names of the agents, if any, that helped prepare this application including the supplemental information. Examples include surveyors, engineers, landscape architects, architects, planners, and attorneys.

	<u>Agent 1</u>	<u>Agent 2</u>
Name	_____	_____
Company	_____	_____
Daytime telephone	_____	_____
E-mail address	_____	_____

**3. Subject property information**

Physical addresses \_\_\_\_\_

Tax key numbers    MUKT - \_\_\_\_\_                      MUKT - \_\_\_\_\_                      MUKT - \_\_\_\_\_                      MUKT - \_\_\_\_\_

Note: The tax key number can be found on the tax bill for the property or it may be obtained from the Town Clerk.

**4. Concept plan.** Attach a concept plan with the following information:

1. All existing property boundary lines
2. The proposed boundary line
3. Existing structures and related dimensions to existing and proposed property boundary lines

**5. Applicant certification**

- I certify that all of the information in this application, along with any attachments, is true and correct to the best of my knowledge and belief.
- I understand that this application and any written materials relating to this application will become a permanent public record and that by submitting this application I acknowledge that I have no right to confidentiality. Any person has the right to obtain copies of this application and related materials or view it online.

**Property Owner 1:**

Name – print _____	Name – Signature _____	Date _____
--------------------	------------------------	------------

**Property Owner 2:**

Name – print _____	Name – Signature _____	Date _____
--------------------	------------------------	------------

**Decision:**  Approved  Denied by \_\_\_\_\_ Date: \_\_\_\_\_

Conditions of approval, if granted