



Affidavit of Correction Town of Mukwonago

Version: December 23, 2020

Town of Mukwonago
W320 S8315 Beulah Road
Mukwonago, WI 53149

Overview: An affidavit of correction is a legal instrument that is used to correct or otherwise modify a subdivision plat or certified survey map (CSM). The Town must approve any changes relating to areas dedicated to the public or any restrictions for the public benefit.

Governing regulations. The procedures and standards governing the review of this application are found in s. 236.295, Wis. Stats.

General instructions: Application materials should be submitted to the Town Clerk at the mailing address shown above or online at <https://townofmukwonago.zoninghub.com/tools/OnlineApplication.aspx>. If you have any questions, do not hesitate to contact the Town Planner at (920) 728-2814 or via email at tim.schwecke@civitekconsulting.com.

1. **Applicant and agent information** Include the names of the agent, if any, that helped prepare this application including the supplemental information. Examples include surveyors, engineers, landscape architects, architects, planners, and attorneys.

	Applicant	Agent (if any)
Name		
Street address		
City, state, zip code		
Daytime telephone		
Email address		

2. **Professional surveyor** Include the name and contact information for the professional land surveyor that has or will be preparing the affidavit of correction.

	Professional land surveyor
Name	
Street address	
City, state, zip code	
Daytime telephone	
Email address	

3. **Type of Survey**

Certified survey map number _____ OR Subdivision name _____

4. **Describe the proposed change to the certified survey map or subdivision.** Include the page/sheet number(s) where the provision is found.

5. **Other information.** You may provide any other information you feel is relevant to the review of your application.



6. Applicant certification

- I certify that all of the information in this application, along with any attachments, are true and correct to the best of my knowledge and belief.
- I understand that I may be charged additional fees (above and beyond the initial application fee) consistent with sections 2-2 and 2-3 of the Town of Mukwonago municipal code.
- I understand that submission of this application authorizes town officials, Plan Commission members, Town Board members, employees, and other designated agents to enter the property to conduct whatever site investigations are necessary to review this application. This does not authorize any such individual to enter any building on the subject property, unless such inspection is specifically related to the review of this application and the property owner gives his or her permission to do so.
- I understand that this application and any written materials relating to this application will become a permanent public record and that by submitting this application I acknowledge that I have no right to confidentiality. Any person has the right to obtain copies of such written materials or view it online.
- I understand that the Town Planner will review this application to determine if it contains all of the required information. If he or she determines that the application is incomplete, it will not be scheduled for review until it is deemed to be complete.

Applicant name(s):

Date:
