

CASE NAME:

CITY OF LAKE MILLS

APPLICATION FOR PLANNED DEVELOPMENT DISTRICT APPROVAL
PLEASE CHECK PROCEDURE BEING REQUESTED

(See [§ 660-206](#). Planned Development District (PDD) procedures)

PREAPPLICATION
CONFERENCE

GENERAL DEVELOPMENT
PLAN

CONSOLIDATED
GDP/PIP

CONCEPT PLAN REVIEW

PRECISE IMPLEMENTATION
PLAN

DO NOT WRITE IN THIS SPACE – FOR OFFICE USE ONLY

Date Filed: _____

Fee Paid – Receipt No.: _____ Amount: _____ Date: _____

Comments:

Action by Plan Commission: _____

Action by City Council: _____

NOTICE TO APPLICANTS

1. Paying the application fee: There is an application fee for this application and must be received before we can begin processing your application. Please contact the City of Lake Mills at 1-(920)-648-2344 to coordinate payment. **There will be no refund of any application fee for approvals not granted or withdrawn.** In addition to the up-front application fee, you will be responsible for paying any professional charge-back fees related to the review of this application. You will receive an invoice from the City detailing those charges.
2. No incomplete applications will be acted upon.
3. Complete applications must be received not less than 40 days before the next regular meeting of the Plan Commission to be placed on the agenda for that meeting. Late submittals will not be acted upon without prior approval by the City.
4. The applicant is advised to include all attachments required as a part of the application, including any approvals by outside agencies.
5. Approval of the General Development Plan by the City shall be in effect for a period of ten years and is subject to withdrawal by the City thereafter.
6. Applicants are urged to coordinate their activities with City staff in advance of application deadlines.

7. Submission of incomplete, altered documents on more than two separate occasions may result in payment of an additional filing fee, as determined by the Plan Commission.
8. All reviews by the Engineering Consultant, Planning Consultant, and if necessary, the City Attorney will result in the costs as billed by the consultants, or as determined by the Council in the case of the City Attorney, being charged to the Applicant.
9. The Applicant should consult [§ 660-206](#) of the Lake Mills Municipal Code to determine what needs to be included in the submitted application.
10. The Applicant must submit proof of financing capability pertaining to construction and maintenance and operation of public works elements of the proposed development.
11. **If land is proposed to be divided in the Planned Development, a Final Plat must also be submitted with this application for Precise Implementation Plan or Consolidated GDP/PIP Review.**

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APPLICATION FOR PLANNED DEVELOPMENT DISTRICT APPROVAL

1. Name of Development: _____
2. Name of Developer: _____ Phone: _____
Address: _____
Email Address of Developer: _____
3. Name of Local Agent: _____ Phone: _____
Address: _____
Email Address of Local Agent: _____
4. Owner of Record: _____ Phone: _____
Address: _____
Email Address of Owner of Record: _____
5. Engineer: _____ Phone: _____
Address: _____
6. Land Surveyor: _____ Phone: _____
Address: _____
7. Attorney: _____ Phone: _____
Address: _____
8. Subdivision Location: _____

9. Present Land Use: _____
Proposed Land Use: _____
10. Tax Parcel Number: _____
11. Short Legal Description (or attach legal description): _____

12. Present Underlying Zoning: _____
Proposed Underlying Zoning: _____

13. Total Area (Acres): _____ Total Number of Lots: _____

14. Does this Planned Development involve an annexation to the City? _____

15. Are there any parking and loading modifications? _____

16. Are there any landscaping modifications? _____

17. Are there any density and intensity modifications? _____

18. Is any open space being offered as part of this application? _____

If so, what amount? _____

19. Has the Zoning Board of Appeals granted any variance, exception, or special permit concerning this property? _____

If so, list Case Number/Name: _____

20. Are any waivers from the Subdivision Regulations requested? _____

21. List all contiguous holdings in the same ownership, if any: _____

24. Does the application contain a Site Plan drawing at a minimum scale of 1" = 100" (11x17" reduction shall also be provided by Applicant)?

YES

NO

25. Does Site Plan show ALL of the following?

Property Boundaries

Land Characteristics

Wooded Areas General

Dimensions Proposed

Land Use Other special

Features

General Location of Existing Utilities

General Location of Proposed Utilities

Existing Easements Flood

Prone Areas Topographic

Features Stormwater

Detention

Proposed Blocks & Streets Sale

and North Arrow

26. Applicant comments (if any)

27. Additional exhibits submitted by applicant:

Paying the application fee: There is an application fee for this application and must be received before we can begin processing your application. A convenience fee of \$1.10 will be applied when paying by eCheck. A convenience fee of 3% will be applied when paying by credit card or debit card. Please contact the City of Lake Mills at 1-920-648-2344 to coordinate payment.

In addition to the up-front application fee, you will be responsible for paying any professional charge-back fees related to the review of this application. You will receive an invoice from the City detailing those charges.

In addition to the filing fee that accompanies this Application for Planned Development District Plan Approval, the Applicant is advised that all fees billed to the City by the Consulting Engineer and Consulting Planner shall be invoiced to the Applicant for payment in accordance with ordinances adopted by the City of Lake Mills. In addition, if the services of the City Attorney are required in connection with this Application, those services will be billed to the Applicant at the rate established by Resolution of the City Council.

I (We) certify that all of the above statements and the statements contained in any papers or plan submitted herewith are true to the best of my (our) knowledge and belief.

(Signature of Applicant) (Date)

(Signature of Owner, if different) (Date)