Prior Review of Land Transfer Application
Town of Eagle (Waukesha County), Wisconsin

Overview: The Town of Eagle has a procedure to ensure that a transfer of land between adjoining property owners complies with Section 8 of the Town's land division regulations. If the land transfer is approved, this form should be submitted to the Waukesha County register of deeds along with the documents transferring the land.

General instructions: Complete this application and submit one copy to the Town Planner via email (rleto@waukeshacounty.gov.). Alternatively, you can submit your application online at https://townofeagle.zoninghub.com. A Professional Reimbursement Form is required prior to the application being considered complete.

1. **Property owners**

	Property Owner 1	Property Owner 2
Name		
Street address		
City, state, zip code		
Daytime telephone number		
Email		

2. **Agent contact information**

	Agent 1	Agent 2
Name		
Company		
Daytime telephone number		
Email		

3. **Subject property information**

Physical addresses _____

Tax key numbers	EGLT-	EGLT-	EGLT-	EGLT-

Note: The tax key number can be found on the tax bill for the property or it may be obtained from the Town Clerk.

4. **Concept plan**. Attach a concept plan with the following information:
   1. All existing property boundary lines
   2. The proposed boundary line
   3. Existing structures and related dimensions to existing and proposed property boundary lines

5. **Applicant certification**

- I certify that all of the information in this application, along with any attachments, is true and correct to the best of my knowledge and belief.
- I understand that I may be charged additional fees (above and beyond the initial application fee) consistent with the Town's chargeback policy. The signed chargeback form is attached.
- I understand that this application and any written materials relating to this application will become a permanent public record and that by submitting this application I acknowledge that I have no right to confidentiality. Any person has the right to obtain copies of this application and related materials or view it online.

Property Owner 1:

_____ _____ _____
Name – print   Name – Signature   Date

Property Owner 2:

_____ _____ _____
Name – print   Name – Signature   Date

Decision: ☐ Approved ☐ Denied by _____ Date: _____

Conditions of approval, if granted