



Termination of Approval City of Wisconsin Rapids, Wisconsin

Version: January 3, 2019

Community Development Department
444 West Grand Avenue
Wisconsin Rapids, WI 54495-2780
P: (715) 421-8228 Fax: (715) 421-8291

Overview: A property owner may request a termination of a prior approval such as a conditional use.

Governing regulations: The procedures and standards governing the review of this application are found in Article 5 of the City's zoning code (Chapter 11 of the municipal code).

General instructions: Complete this application and submit one copy to the Community Development Department. Alternatively, you can submit your application online at <https://wisconsinrapids.zoninghub.com/>

Application fee: None

Application submittal deadline: Applications must be submitted at least 3 weeks prior to the meeting. Please consult the annual Planning Commission schedule for specific dates.

Mandatory meeting with staff: To ensure that all the required information is provided and that there is a complete understanding of the process, the applicant must meet with City staff to discuss the request and necessary items. Please contact the Community Development Department to schedule an appointment.

Office Use Only

Date Received _____

Received By _____

Fee None _____

Case # _____

Aldermanic District _____

Plan Commission Date _____

1. Applicant information

Applicant name _____

Street address _____

City, state, zip code _____

Daytime telephone number _____

Email _____

2. Agent contact information

Include the names of those agents, if any, that helped prepare this application including the supplemental information. Agents may include surveyors, engineers, landscape architects, architects, planners, and attorneys.

Agent 1

Agent 2

Name _____

Company _____

Street address _____

City, state, zip code _____

Daytime telephone number _____

Email _____

3. Subject property information

Physical address _____

Parcel number(s) _____

Note: The parcel number can be found on the tax bill for the property or it may be obtained from the Community Development Department.

4. Approval to be terminated

Describe the approval to be terminated, including the year the approval was granted.

5. Reason for request Describe the reason(s) why you would like to terminate the approval.

| |
|--|
| |
|--|

6. Improvements related to the approval Describe any site improvements (e.g., signage, buildings, structures) that relate specifically to the approval being terminated.

| Description |
|-------------|
| 1. |
| 2. |
| 3. |
| 4. |
| 5. |
| 6. |

7. Attachments List any attachments included with your application.

| |
|--|
| |
|--|

8. Other information You may provide any other information you feel is relevant to the review of your application.

9. Mandatory meeting with staff

When did you meet with the Community Development Director? _____ Month/year

10. Applicant certification

- I certify that all of the information in this application, along with any attachments, is true and correct to the best of my knowledge and belief.
- I understand that submission of this application authorizes City officials and employees, and other designated agents, including those retained by the City, to enter the property to conduct whatever site investigations are necessary to review this application. This does not authorize any such individual to enter any building on the subject property, unless such inspection is specifically related to the review of this application and the property owner gives his or her permission to do so.
- I understand that this application and any written materials relating to this application will become a permanent public record and that by submitting this application I acknowledge that I have no right to confidentiality. Any person has the right to obtain copies of this application and related materials or view it online.
- I understand that the zoning administrator will review this application to determine if it contains all of the required information. If he or she determines that the application is incomplete, it will not be scheduled for review until it is deemed to be complete.

Property Owner:

Name – print

Name – Signature

Date

Name – print

Name – Signature

Date