



FENCE PERMIT APPLICATION

Date Submitted: _____

This application form must be submitted to the Zoning Administrator. Applications can be emailed or delivered to the Town Hall with the required fee.

A fence review application fee of **\$75.00** must be submitted with materials.

1) Applicant Information

Name: _____

Business Name: _____

Street Address: _____ City/State: _____ Zip: _____

Telephone: _____ Fax: _____ Email: _____

2) Property Owner Information *This section can be left blank if the same as above.*

Name: _____

Business Name: _____

Street Address: _____ City/State: _____ Zip: _____

Telephone: _____ Fax: _____ Email: _____

3) Fence Contractor Information

Name: _____

Business Name: _____

Street Address: _____ City/State: _____ Zip: _____

Telephone: _____ Fax: _____ Email: _____

4) Fence Details

Address/Location: _____

Zoning District: _____

Fence Height: _____

Fence Length: _____

Materials: _____

Gate: Yes No

Connector Material: _____

Fastener Material: _____

Knox Box: Yes No

SECURITY FENCES (greater than 6' in height) - Completed application must be submitted to the Zoning Administrator no less than fourteen (14) days prior to the first Monday of the month before 12:00pm (noon) to be included on that month's Zoning and Planning Commission (ZPC) agenda. ZPC meets on Wednesday after the second Monday of the month at 6:00 p.m. at the Ledgerview Municipal Building.

Notes

- The signer attests that they can maintain the proposed fence from their own property, or have entered into an agreement with the neighboring property owner to access their property for maintenance.
- The applicant/owner of the above parcel(s) hereby gives permission to the Town of Ledgeview, its staff/employees, agents and/or appointees to enter the property for the purpose of executing their duties associated with this request and following proper notification to applicant/owner.
- The signer attests that the application has been completed accurately and all required materials have been submitted.

4) Applicant Declarations

I HEREBY CERTIFY THAT I HAVE READ AND FULLY UNDERSTAND THE FENCE PERMIT REQUEST PROCEDURE AND FAILURE TO COMPLY WITH TOWN REQUIREMENTS WILL RESULT IN THIS APPLICATION BEING WITHHELD FROM CONSIDERATION.

Signature of the Property/Building Owner (required):

Signature of the Applicant/Agent:

Print Name:

Print Name:

Date:

Date:

****Please see [Sec 135 - 15](#) for additional information on Fences****

5) Submittal Requirements

Each submittal shall consist of the following materials. Please note that ALL files MUST be in PDF format with a minimum 300dpi resolution.

- Completed Fence Permit Application
- One photo depicting type of material/design for the proposed fence(s)
- One site plan showing the proposed location of the fence(s) in proximity to property lines and other structures existing or proposed.
 - This includes detailed measurements listed on the site plan.

Questions:
E: zoning@ledgeview.wi.gov
P: (920)336-3360 ext. 112

For Office Use Only

Submittal Date: ____ / ____ / ____

Staff Signature: _____

Fees Paid: Y / N