

**EAST TROY
VILLAGE BOARD MINUTES
July 21, 2014
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Call Meeting To Order; Pledge of Allegiance; Roll Call

President Timms called the meeting to order at 6:30 p.m.

Present: President Timms, Fred Douglass, Chris Gultch, Linda Kaplan, Forty Renucci and Dusty Stanford (seated at 6:32 p.m.)
Excused: Ann Zess
Others: Chief Boyes, DPW Miller, Clerk-Treasurer Suhm

Citizen Participation

No citizen participation.

Consent Agenda

(One motion and second will approve all of the following items. Any item may be pulled from the list and voted on separately.)

- 1. Approval of Minutes – 7/7/14**
- 2. Operator’s License – Danielle L. Eiden, William Hotz, Jessica Ivory**
- 3. Grant Special Event Permit for the East Troy Bluegrass Festival, Sept. 13-14,(setup on Sept. 12, tear down on Sept. 15) including closing Main St. on the north side of the Square, estimated attendance 1,500.**
- 4. Appoint Annie Belka-Van Buren to Park and Recreation Commission for a term ending 7/1/2016 (replacing Dana Schmitz)**

Motion by Trustee Renucci, second by Trustee Douglass to approve the consent agenda.
Motion carried.

Miscellaneous Business

- 1. Review DPW, Water and Sewer Operation and Maintenance Budgets**

DPW Miller requested the item be tabled until the budget can be compiled into one document by staff.

Motion by President Timms, second by Trustee Kaplan to table the budget items. Motion carried.

- 2. Nomination of David and Maureen (Reenie) Allen for Wall of Excellence**

President Timms presented the nomination for the Wall of Excellence, stating the Allen’s were the beginning of the improvements on the square we are seeing today. Discussion occurred regarding the criteria for a nomination. The Board also discussed current recipients and other individuals possibly deserving of the nomination. Since current recipients have dedicated a recognizable amount of time to the Village, Trustee Renucci suggested another category for this type of nomination.

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Motion by President Timms, second by Trustee Douglass to approve nomination to Wall of Excellence for David and Maureen Allen under the heading of "Making a Difference."
Motion carried.

Clarified the certificates will be placed on the same wall, but under the title of "Making a Difference." Trustee Stanford added he would really like to see pictures of the recipients on the wall. Adding adequate lighting for the wall was also discussed.

3. Future Airport Land Lease Adjustment Method

Discussed lease amounts vary by square footage as well as the amount per square foot.

Motion by President Timms, second by Trustee Douglass to change the methodology to a 3% increase each year, with the adjustment amount being reviewed every five years.
Motion carried.

Clerk-Treasurer Suhm clarified this methodology will begin in 2015.

4. Consideration of Baxter Woodman PSC rate case work order, \$3,000

Motion by Trustee Stanford, second by Trustee Douglass to approve. Motion carried.

5. Authorize Water Utility to utilize revenue received from recycling of old meters and fittings, \$3,065.82 to purchase supplies and inventory for the water utility.

Motion by Trustee Stanford, second by Trustee Kaplan to approve. Motion carried.

6. Consideration of purchasing a 2" flow meter and actuator for the Wastewater Treatment Plant, \$3,798.87 (includes associated software upgrade)

a. Potential authorization to transfer funds from Sewer Capital Phosphorous Engineering

DPW Miller explained the need to maintain conditions of bacteria.

Motion by Trustee Douglass, second by Trustee Renucci to approve.

Motion by Trustee Renucci, second by Trustee Douglass to amend the motion to include the amount is not to exceed \$4,000.

Amendment to the motion carried.

Original motion carried.

7. Consideration of purchasing new compressor and coil for influent sampler at Wastewater Treatment Plant, \$1,161.60 out of sewer equipment replacement fund

Motion by Trustee Stanford, second by Trustee Douglass to approve. Motion carried.

8. Consideration of purchasing light bulbs for square lighting to increase efficiency, \$4,035.00

a. Potential authorization to transfer funds from fund balance

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Board members questioned the color of the new lighting. DPW Miller suggested they could table the item so they had the opportunity to view examples currently installed on the southwest corner of the square. President Timms requested DPW Miller obtain clarification on conflicting warranty information in the manufacturer's documentation.

Motion by President Timms, second by Trustee Stanford to table and view the bulbs currently installed for the Board to determine which colors they prefer and have DPW Miller include this item in the 2015 budget. Motion carried.

9. Consideration of purchasing new truck for WWTP, \$17,593.00

a. Potential authorization transfer funds from Sewer Capital Mixers

DPW Miller explained since taking on the park and recreation department they have integrated some of the seasonal Park and Recreation staff to for park maintenance. These employees utilize DPW vehicles to perform maintenance, which leads to a shortage of trucks for the DPW Department. He stated the mixer could be addressed in a future year.

Motion by Trustee Renucci, second by Trustee Kaplan to utilize funds for mixer to purchase the truck DPW Miller is recommending and utilize funds from equipment replacement for the new mixer at the sewer plant. Motion carried.

10. Consideration of purchasing used street sweeper, \$135,000, or authorize RFP for new street sweeper

a. Potential authorization to transfer funds from fund balance

Trustee Stanford expressed a desire to provide a leaf pickup service to citizens. The current method of allowing residents to dump leaves near the treatment plant can be cumbersome for residents and the DPW to continuously haul away. Another option presented to the Board was a lease, which may be easier to budget. DPW Miller stated the current sweeper is 40 years old and likely not efficient with time and fuel in addition to potential safety concerns. The sweeper is not only utilized for streets. Other examples of uses are cleaning out clarifiers, grease at lift stations and cleaning storm sewers. President Timms expressed concern regarding the potential for additional personnel needs if the leaf pickup service is added.

Motion by Trustee Stanford, second by Trustee Renucci to request DPW Miller to go forward with look into leasing a new street sweeper that will allow the Village to perform street sweeping, leaf pickup and be utilized in other ways by the DPW . Motion carried.

It was clarified DPW Miller is to gather information and bring it back to board.

11. Airport Update (Gultch)

Trustee Gultch distributed a written report to the Board. He stated contracts are being reviewed and rewritten. He expects this to be complete in a week or two.

12. Update on progress and protocols for East Troy Community Development Authority (Kaplan)

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Trustee Kaplan discussed there is a need to establish a protocol to follow when a potential new business contacts the Village. With the ETCDA being newly established this has not yet been discussed. General discussion occurred regarding the nature of inquiries and the need to determine where to direct these. President Timms stated because each scenario is different, it really should be considered on a case-by-case basis. A new company not yet established or one looking for some sort of incentives to expand would be directed to the ETCDA. Trustee Kaplan stated these should be directed to Paul Nyffler, President of ETCDA.

Trustee Kaplan also explained the ETCDA has been dealing with multiple potential local area businesses expanding. Some of these have other potential locations they could expand at so there is a need to be proactive to pursue their development. She questioned if the Village should plan to allow for future incentives, perhaps incorporating something in the budget.

Ordinances and Resolutions

1. Resolution 2014-07: Designating the month of September 2014 as Spinal Cord Injury Awareness Month

Motion by Trustee Renucci, second by President Timms to approve Resolution 2014-07.
Motion carried 5-1 with Trustee Gultch voting no.

2. Ordinance 2014-06: Recommendation from Plan Commission to approve miscellaneous zoning code amendments related to 13-1-129(i) Pools, 13-1-44(d) Temporary Shelter Structures, 13-1-38 (f) Indoor Commercial Entertainment and 13-1-38(b) Personal and Professional Services

Motion by Trustee Renucci, second by Trustee Douglass to approve Ordinance 2014-06.
Motion carried.

3. Ordinance 2014-07: Recommendation from Plan Commission to approve an amendment to Section 13-1-87 related to shoreland zoning regulations and a new zoning map depicting new overlay districts

Motion by Trustee Stanford, second by Trustee Renucci to approve Ordinance 2014-07.
Motion carried.

4. Ordinance 2014-08: Recommendation from Plan Commission to approve an amendment to Article L of chapter 13 related to sign regulations

Motion by President Timms, second by Trustee Douglass to approve Ordinance 2014-08.

Reports

1. **Booth Lake Memorial Park – Minutes 5/21/14** – No questions or comments.
2. **Police – June 2014** – Seized vehicle online auction
3. **ET Emergency Services – Minutes 5/15/14**
4. **Financial Report**

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Closed session

Adjourn to closed session pursuant to Wis. Stats.:

- **19.85(1)f for preliminary consideration of specific personnel issues (police department)**
- **19.85(1)(g) to confer with legal counsel regarding possible litigation in which it is or likely to become involved in (personnel issue)**

Motion by President Timms, second by Trustee Stanford to adjourn to closed session.
Motion carried on a roll-call vote at 7:54 p.m.