



# Navigability Determination City of Washburn

Version: June 26, 2017

WASHBURN CITY HALL  
119 Washington Avenue  
Washburn, WI 54891

**Overview:** Some of the regulations in the City's zoning code only apply along bodies of water that are determined to be navigable. They are depicted on the zoning map. Waterbodies that are mapped as navigable can be examined to verify whether such determination is correct and waterbodies that are not mapped as navigable can be examined to determine if in fact they are.

**Governing regulations:** The procedures and standards governing the review of this application are found in Article 7 of the City's zoning code.

**General instructions:** Complete this application and submit one copy to the City Clerk at the mailing address shown above. Before you formally submit your application, you may meet with the City Administrator who can answer any questions you may have. You may also ask the City Administrator to review your application before it is formally submitted to determine if it is complete and provides enough information to describe the circumstances related to this application. If you have any questions, do not hesitate to contact the City Administrator at (715) 373-6160 ext 4 or via e-mail at [washburnadmin@cityofwashburn.org](mailto:washburnadmin@cityofwashburn.org).

## Office Use Only

Date Received: \_\_\_\_\_ Received By: \_\_\_\_\_ Fee Paid: \_\_\_\_\_

1. **Applicant and agent information** Include the names of the agent, if any, that helped prepare this application including the supplemental information. Examples include surveyors, engineers, landscape architects, architects, planners, and attorneys.

	Applicant	Agent
Name	_____	_____
Street address	_____	_____
City, state, zip code	_____	_____
Daytime telephone	_____	_____
E-mail address	_____	_____

2. **Type of determination requested (check one)**

- Verify whether a waterbody that is mapped as being navigable is in fact correctly delineated.
- Determine if a waterbody that is not delineated as being navigable is in fact navigable.

3. **Map.** Please attach a map that clearly shows the body of water in question.

4. **Description.** Describe why you believe the waterbody should or should not be delineated as being navigable.

5. **Attachments.** List any attachments included with your application.

6. **Other information.** You may provide any other information you feel is relevant to the review of your application.

**7. Applicant certification**

- I certify that all of the information in this application, along with any attachments, are true and correct to the best of my knowledge and belief.
- I understand that this application and any written materials relating to this application will become a permanent public record and that by submitting this application I acknowledge that I have no right to confidentiality. Any person has the right to obtain copies of such written materials or view it online.
- I understand that the zoning administrator will review this application to determine if it contains all of the required information. If he or she determines that the application is incomplete, it will not be scheduled for review until it is deemed to be complete.
- I certify that I am the person identified below OR I am submitting this application on behalf the entity identified below.
  - property owner
  - City of Washburn Zoning Administrator
  - City of Washburn Mayor
  
  - Plan Commission
  - Common Council

Applicant:

Date:

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