

Town of West Bend Town Board Minutes
October 14th, 2025

Chairman Zagel called the Town of West Bend Town Board **meeting to order at 6:30 P.M.** at the town hall.

Chairman Zagel read the **Call of the Meeting**.

Roll Call was taken. Present: Chairman Troy Zagel, Supervisor Mark Wagor, Supervisor Steve Lindley, Clerk Julie Ihlenfeld, and Treasurer Kerry Brandner.

The **Pledge of Allegiance** was recited.

Approval of Minutes of the August 28, September 9, and October 8, 2025 meetings. Motion by Wagor to approve the meeting minutes. Seconded by Lindley. Motion carried unanimously.

Treasurer's Report. Motion by Wagor to approve the Treasurer's Report for the month of September as presented. Seconded by Lindley. Motion carried unanimously.

Review of Bills and Authorization of Payment. Paid for the snowplow truck this month. Motion by Wagor to approve the bills and authorize payments. Seconded by Lindley. Motion carried unanimously.

Presentation/Discussion re: Washington County Sheriff Department monthly call review. The Monthly Case Overview Report contained 3 items for the month of September 2025.

Presentation/Discussion re: Town PRD Representative Reports from Big Cedar Lake, Little Cedar Lake, and Silver Lake. Town Representative Linda Bott presented for the Big Cedar Lake PRD. Last month there were 22 warnings, 5 citations, and 35 launch citations. Weed harvesting is done; and weed harvesting equipment and buoys were taken out.

Supervisor Wagor presented for the Little Cedar Lake PRD. At the annual meeting on September 2, 2025 all officers were retained in current positions – chairman, treasurer, and secretary, Washington County and Town reps remain the same, and the budget was approved; and the LCLPRD looked at expenses through September.

Town Supervisor and Silver Lake PRD Town Representative Steve Lindley stated that there wasn't a meeting of the Silver Lake PRD and nothing to report.

Discussion/Action re: Concerned Citizen Committee. Both Supervisor Wagor and Supervisor Lindley received an anonymous complaint. Anonymous complaints are not reviewed by the Concerned Citizen Committee.

Approve One lot Certified Survey Map (CSM) for property located at 4575 State Hwy. 33 (T13_0130955); Bender Automotive LLC, owner; Chad Bender, applicant; (application 2025-06) per Plan Commission Recommendation. Motion by Zagel to approve the one lot CSM for property located at 4575 State Hwy. 33 (T13_0130955) for Bender Automotive LLC. Seconded by Wagor. Motion carried unanimously.

Granting of Class A Combination Fermented Malt Beverages and Liquor License to Dhaval Patel, West Bend Store LLC., DBA: West Bend BP, 5105 CTH P, West Bend, WI 53095. Motion by Zagel to grant the Class A Combination Fermented Malt Beverages and Liquor License to

Dhaval Patel, West Bend Store LLC., DBA: West Bend BP, 5105 CTH P, West Bend, WI 53095 at the time of the closing. Seconded by Wagor. Motion carried unanimously.

Discussion/Action re: 3-Year Agreement from 1/1/2026 – 12/31/2028 between Catalis Tax & CAMA, Inc. and Town of West Bend for Maintenance of Assessment Records. Motion by Lindley to accept 3-Year Agreement from 1/1/2026 – 12/31/2028 between Catalis Tax & CAMA, Inc. and Town of West Bend for Maintenance of Assessment Records. Seconded by Wagor. Motion carried unanimously.

Adopt Resolution 2025-08 Fee Schedule. Supervisor Wagor explained major changes. Beginning 2026 Liquor License Publication Fee will be \$100, Site Plan Application - New Single Family will be \$500, Site Plan Application - Accessory Structure will be \$200, and Site Plan Application - Commercial will be \$1,000 Motion by Lindley to adopt Resolution 2025-08 Fee Schedule. Seconded by Wagor. Motion carried unanimously.

Discussion/Action re: Employee Compensation. Motion by Zagel to increase wages an average of 4%. Seconded by Wagor. Motion carried unanimously.

Discussion/Action re: Budget Review and Authorization for Clerk to publish. Discussed budget in previous meeting and authorized Clerk to publish the budget.

Discussion re: MS4 Permit. None.

Granting Bartender Licenses. Motion by Zagel is to not grant the bartender license at this time due to pending charges and offer state license option. Seconded by Wagor. Motion carried unanimously.

Other correspondence received by the Clerk and/or Town Board to be discussed at next month's meeting. The Slinger Fire Department reported a house fire on Hwy K in Slinger in September. Allenton Fire Department reported 2 EMS calls in September. Supervisor Lindley stated there was 5,782 lbs. of E-Waste collected on October 4, 2025 for a total of 29,989 lbs. collected in 2025. 2026 E -Waste events will be March 28th and October 3rd. Town will add 2 bicycle signs on 18th Ave due to a complaint received regarding safety on 18th Ave. Chairman Zagel received a complaint regarding a tree that fell on a car on Boettcher Drive. Town received request that traffic and enforcement information be published. Chairman Zagel asked Washington County Deputy Graper to provide that information. The town attended the Wisconsin Towns Association October 12 - October 14, 2025.

Motion by Lindley to adjourn, seconded by Wagor. Motion carried unanimously to adjourn the meeting at 6:54 P.M.

Respectfully Submitted this 15 day of October 2025.

Julie Ihlenfeld, Clerk